



**College Council Meeting
Thursday, February 4, 2016
Allegany Dining Room
5:30 p.m.**

Present: Chair Patricia Fogarty, Ms. Kathryn Markel, Mr. Alan Mosher, Mr. Ronald Nasca, Mr. Joseph Pelych, Mr. John Richardson, Mr. Donald Schrader III, Mr. Frederick Sinclair and Mr. Wren Keber.

Also Present: President Sullivan, Executive Vice President Ms. Valerie Nixon, Vice Presidents Dr. Craig Clark, Dr. Kristin Poppo and Mr. Greg Sammons, Faculty Senate Chair James Grillo, and Executive Assistant to the President Ms. Tammy Conrad.

Excused: Ms. Eva Benedict, Mr. Charles Craig, and Mr. George Welch.

Guest: Mr. Alex Bitterman, Co-Chair, Strategic Planning Committee

RE: Strategic Planning with President Sullivan and Vice President Sammons

1. Call Meeting to Order-Chair Fogarty

Chair Fogarty called the meeting to order at 5:30 p.m. Chair Fogarty welcomed Alex Bitterman, Co-Chair of the Strategic Planning Committee to the meeting.

2. Minutes from Previous Meeting- Chair Fogarty

There was a motion made by Mr. Frederick Sinclair seconded by Mr. Joseph Pelych to approve the minutes from the last meeting on December 4, 2015.

3. College Council Chair's Report

There was no report provided.

4. President's Comments/Updates- President Sullivan

President Sullivan's updates since the last meeting are on his President's Updates.

President Sullivan provided an update on the Strategic Plan. It was a general consensus that it was time to develop a new Strategic Plan. A Strategic Planning Steering Committee was formed with Vice President Sammons and Associate Professor & Chair Alex Bitterman appointed as Co-chairs for this Committee. Several open forums, surveys, etc. were provided with participation received from many students, faculty and staff during the process.

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Recommended Mission, Vision and Values were developed for review by the Campus, President's Council and College Council. These recommendations were a culmination of all stakeholders (students, faculty and staff).

A presentation was provided to the council.

College Council members were appointed to each of the six sub-committees:

Faculty/Staff Excellence-Chair Fogarty

Local/Regional Impact-Alan Mosher

Applied Learning-Joseph Pelych

Infrastructure-Frederick Sinclair

Diversity/Inclusion-to be determined

Student Success-to be determined

There is student, faculty & staff and College representation on each committee. The turnaround time for this will be rapid. The final deliverables are due by March 1. This Strategic Plan, using the SCUP (Society for College and University Planning) process, will provide a mechanism for updates. SCUP emphasizes a constantly rolling, moving plan.

5. Action Items

- Leadership through Civic Engagement Student Nominations (**VP Sammons**)
There were four student nominations for the Leadership through Civic Engagement College Council award received. The Student Affairs Committee met prior to the College Council meeting and recommend Karla Chun and Chevron Phillip to receive the awards at Honor's Convocation. Mr. Joseph Pelych made the motion to approve these nominations, seconded by Mr. Alan Mosher. All approved.
- Leadership through Civic Engagement Faculty/Staff Nominations (**VP Sammons**)
There were five faculty/staff nominations for the Leadership through Civic Engagement College Council award received. The Student Affairs Committee met prior to the College Council meeting and recommended Jason Cronin and Debra Burch to receive the awards at the Employee Recognition Luncheon in May. Mr. Frederick Sinclair made the motion to approve these nominations, seconded by Mr. John Richardson. All approved.

6. Vice Presidents Updates (Brief reports only!)

Academic Affairs (Provost Poppo)

Provost Poppo announced that we are making effort with online programs and focusing on adult education. The cost and flexibility of the programs is very important. We are working on shorter terms during the year (2-7 week segments).

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Academic Affairs hosted the first Student Showcase, held in the Student Leadership Center, with over 250 students participating.

The Office of Institutional Research & Effectiveness is doing great work, with our new researcher Mr. Daniel Jardine leading the work, supervised by Associate Vice President Neal.

Middle States is changing their patterns for assessments. They are moving to an 8-year cycle. The soonest we would an accreditation would be 2023. Annual reports are more rigorous. It is a good time to put our new Strategic Plan in place and build assessment systems.

Administration, Enrollment and Institutional Advancement (Executive VP Nixon)

Executive Vice President Nixon provided an update on enrollment. Full-time spring enrollment is up. Most international students interested in attending in spring were not able to get Visas. We started a new campaign in New York City. Our goal for enrollment next year is very aggressive.

We had a very good President's Council Budget Advance this week. We completed a zero based budget process and are ready to roll out to the campus. We were able to fund some new initiatives and new programs.

The Pioneer and MacKenzie building projects are moving along nicely. SUNY is working on a capital campaign with legislative constituencies. Advancement fundraising is up \$100,000 this year.

Student Affairs (Vice President Sammons)

Vice President Sammons reported that he and President Sullivan met at the NCAA Convention with intercollegiate conference. Alfred State has been accepted into the ECFC (Eastern Collegiate Football Conference), to be officially competing in 2017. We are playing some opponents in this conference already. Two club sports, the Hockey Team and Polo Team, have been extremely successful this season. The Hockey Team qualified for the play offs. The Polo Team will be playing Harvard on Saturday. They should qualify for the regionals.

Career Development surpassed our goal of building the employer database in JobLink to 4,000. We currently have 300 active job postings for our students and alumni to access.

The sixth annual **Celebration of Service** ceremony was held 1/28/16 at Alfred Village Hall. This dessert reception features the Spirit of Service Award, an honor recognizing and celebrating those in the greater Alfred community that demonstrate a strong commitment to serving others. Matthew Ryan, Director of Residential Life won the faculty/staff award with the Alfred Fire Department

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awarded the group award. This award is intended to honor those who are actively living out the principles that Martin Luther King, Jr. stood for including equality, social justice, community, and service. The civic engagement of students, faculty/staff, and community members were all highlighted at this community wide event co-sponsored by Alfred State and Alfred University.

Vice President Sammons provided an update on a few of the projects going in in Student Affairs. The Tubing Hill, behind the athletic fields, will be open soon with temporary lighting. We are just waiting for snow! The ice rink, which will be placed on top of the tennis courts, will be filled by the Alfred Fire Department this Saturday.

Assistant Director Ms. Alyshia Zurlick recently completed the Leadership Allegany Program, finishing as class valedictorian.

Economic Development (Vice President Clark)

Vice President Clark reported on his new position as Vice President for Economic Development. He is developing a full economic plan for Allegany County and the College. We recently acquired \$3 mil. for the new Biorefinery Center. He and President Sullivan will be attending a meeting in Albany soon to work on additional funding. The New York Forest Service is also involved in this meeting. Congressman Reed will be visiting campus tomorrow to also discuss this project. Senator Schumer is also on board with the project.

7. Consistency Reports

Alumni (Mr. Wren Keber)

No report provided.

Faculty Representative (Ms. Kathryn Markel)

Ms. Kathryn Markel reported that Faculty Senate met on January 26. Senate approved major modification of the Intro to Chemistry course. At the meeting, Student Senate College Council representative shared the Open Door proposal. The next Faculty Senate meeting will be held on February 23.

Student Representative (Mr. Donald Schrader III)

Mr. Donald Schrader reported that an Activities Fair was held on February 10 in the Student Leadership Center. The Tunnel of Oppression will be held February 29-March 1. Faculty Senate approved purchasing a trailer to be used to transport anything needed.

ACT Update (Mr. Ronald Nasca)

The date for the ACT Conference has not been scheduled for this fall yet.

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8. Unfinished Business

There was no Unfinished Business for discussion.

9. New Business

There was no New Business for discussion.

Chair Fogarty made the motion seconded by Mr. Joseph Pelych to adjourn the meeting. All approved. The meeting was adjourned at 6:59 p.m.

Recorded by:

Tammy Conrad
Executive Assistant to the President