



**College Council Meeting  
Thursday, April 28, 2016  
Allegany Dining Room  
5:30 p.m.**

**Present:** Chair Patricia Fogarty, Ms. Kathryn Markel, Mr. Ronald Nasca, Mr. Donald Schrader III, Mr. Frederick Sinclair and Mr. Wren Keber.

**Also Present:** President Sullivan, Executive Vice President Ms. Valerie Nixon, Provost Dr. Kristin Poppo, Vice Presidents Dr. Craig Clark and Mr. Gregory Sammons, Faculty Senate Chair James Grillo, and Executive Assistant to the President Ms. Tammy Conrad.

**By Conference Phone:** Mr. Charles Craig.

**Excused:** Ms. Eva Benedict, Mr. Alan Mosher, Mr. Joseph Pelych, Mr. John Richardson and Mr. George Welch.

**1. Call Meeting to Order-Chair Fogarty**

Chair Fogarty called the meeting to order at 5:30 p.m.

**2. Minutes from Previous Meeting- Chair Fogarty**

There was a motion made by Mr. Charles Craig seconded by Mr. Ronald Nasca to approve the minutes from the last meeting on February 4, 2016.

**3. College Council Chair's Report**

Chair Fogarty commended Vice President Sammons on the Woodsman's Conclave we hosted this past weekend.

**4. President's Comments/Updates- President Sullivan**

President Sullivan's updates since the last meeting are on his President's Updates.

**Strategic Planning Process Update**

President Sullivan and Vice President Sammons provided an update on the Strategic Plan. Some of the recommendations provided have been moved to a "parking lot" for future use. By end of the semester all recommendations will be provided to President Sullivan. We are meeting the timelines and making submission of the final recommendations by the end of the semester. President Sullivan noted that he is very satisfied with the interaction received from faculty and staff. We have had over 60 directly involved with contact creation of the plan. Several listening sessions

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and forums have been held (a few with over 100 participating). Students have also been involved. Middle States recommendations will also be included in the plan. Faculty Representative Markel commented that faculty have been very involved and the process has been very inclusive. President Sullivan informed that we will be rolling out the new Strategic Plan at our fall Opening Remarks.

### **Budget Update**

Middle States and SUNY Excels will be included in our Budget Plan. A conference call was held with the Chancellor a few weeks ago. Our budget this year is flat from the State. A tuition increase was not approved for this year. We budgeted for no increase in support or tuition so we are very sound in our budgeting process. A Presidents/Chancellor meeting was held on Monday, April 18. The key thing discussed was the partial reciprocity bill. We hope to get 1 ½ times tuition for Out of State students. This is now looking very positive and would be for the fall of 2017. We are back to the table for discussions for funding of the Bio-refinery Development and Commercialization Center (BDCC).

Study in the south crews work in Mississippi. With the two state ban, this affects us and we need to rearrange to accommodate the current travel ban to Mississippi.

### **Major Gifts Officer**

Major Gifts Officer- major portion of budget dealing with scholarships every year. We have not generated any large donations to support scholarships. We are giving approximately \$4 mil. in scholarships every year. The Development Fund Board agreed to support a position (for up to 3 years) for a Major Gift Officer to be able to coordinate a Major Gifts Campaign. This position will be posted in a week or two with a July 1- September 1 hire date.

## **5. Executive Session**

Mr. Frederick Sinclair made the motion seconded by Mr. Ronald Nasca to move into Executive Session. Executive Session was held with confidential personnel issues discussed and no votes taken. There was a motion to end Executive Session made by Mr. Ronald Nasca seconded by Mr. Donald Schrader III. Executive Session concluded at 6:15 pm. Regular meeting convened.

## **6. Action Items**

- **Program Proposal Marketing BBA (Provost Poppo)**  
The Executive Summary (Program Proposal) for the Bachelor of Business Administration in Marketing was provided for review. The Academic Affairs Subcommittee met prior to the meeting. It has been approved by the Curriculum Development & Review, Faculty Senate and President's Council. This will now be sent to SUNY once approved. Faculty Senate Chair Grillo gave a brief summary of why we are exploring this degree. It is also a high demand by our students.

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Mr. Charles Craig made the motion to approve this program, seconded by Mr. Donald Schrader III. All approved.

## **7. Vice Presidents Updates (Brief reports only!)**

### **Academic Affairs (Provost Poppo)**

Provost Cartwright and Elise Newkirk, Director of Applied Learning, from SUNY visited Alfred State on April 8. It was a very exciting visit with exceptional participation with faculty and students. We have been asked to provide some information for the Applied Learning Conference in the fall.

Two new programs were approved by SUNY and the State Education Department to start in the fall of 2016: Diagnostic Medical Sonography AAS and Health Sciences BS.

Provost and Dean's Awards for Academic Excellence were instituted at Honors Convocation to focus on Academic Excellence.

### **Administration, Enrollment and Institutional Advancement (Executive VP Nixon)**

Executive Vice President Nixon reported that visits to the College are way up. Admissions interviews are up 42%. The April Open House hosted over 360 families; 60 families over our highest number. We are up 19% in applications; 29% in accepts. We are 10% down in paid deposits due to the new May 1 deposit date. She provided an update on the new financial aid requirements. We will be accepting students earlier in the year. We are slightly ahead for summer school this year.

The Pioneer Stadium Locker Room estimates came in under budget. The bid opening is May 25 so we will be ready for fall. The Advanced Manufacturing Building is coming along well.

Executive Vice President Nixon provided a brief update on the budget. You may hear from the legislature that we received funding. The fringe benefit is now being counted in our budget. It is only counted for SUNY and not other State agencies so it looks like we received some funding.

The 2<sup>nd</sup> "Pioneer Drive" Golf Tournament will be held on June 17 at the Twin Hickory Golf Club in Hornell. Chair Fogarty asked that council members contribute \$50 towards prizes if possible.

### **Student Affairs (Vice President Sammons)**

Alfred State hosted the 70<sup>th</sup> Annual Northeast Woodsmen's Conclave this past weekend. Kara Stone, a surveying and geomatics engineering technology major, won the national collegiate championship for female competitors, but due to a

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scoring error on the field, split the women's STIHL title with a competitor from SUNY Cobleskill. Sutton Carhart, a construction management engineering technology major, took second place overall in the men's division. A country concert was held in the evening after the competition with approximately 1,700 students attending.

The Office of Career Development experienced the largest spring recruitment in Alfred State history. Our JobLink employer database continues to grow with 4,287 companies registered. Job postings are the highest they have ever been with 700+ active jobs in JobLink.

First year student Kemar Kidd was selected as Alfred State's Newman Civic Fellows awardee by Campus Compact. The Newman Civic Fellows class for 2016 is made up of 218 student leaders representing Campus Compact member colleges and universities from 36 states, Washington, DC & Mexico. This award honors student leaders committed to creating lasting change in communities throughout the country.

Coordinator Nikkie Hockenberry was named Chief Diversity Officer at Alfred State effective April 1, 2016.

#### **Economic Development (Vice President Clark)**

Vice President Clark reported the strategies and objectives have been approved for Allegany county at their legislative meeting on Monday, April 25.

We are working on the website for Allegany County Economic Development. There will be a new look soon!

We are still working on funding through New York State Energy Research & Development Authority (NYSERDA) for the Bio-refinery Development and Commercialization Center (BDCC).

Belvac, a Start-Up NY company, moved into the vacant building on Sugar Hill.

Students and faculty attended the Eagle Cam Project Naming Ceremony on April 26 in Washington DC. The eaglets were named Freedom and Liberty. We will be doing other projects at the arboretum.

8. **Consistency Reports**  
**Alumni (Mr. Wren Keber-excused)**  
No report provided.

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**Faculty Representative (Ms. Kathryn Markel)**

Faculty Senate approved changes to the Academic Dismissal Appeal Process, Policy & Procedure.

The Student Life Committee brought forth a resolution related to the LGBTQ student community, and a motion to support the resolution was approved.

Student Senate assisted Faculty Senate in filling student vacancies on Senate committees.

An academic calendar special committee was formed to make recommendations regarding the 2017-2018 calendar.

The last meeting for the semester will be held on May 17.

**Student Representative (Mr. Donald Schrader III)**

Mr. Donald Schrader reported Student Senate vacant positions have been filled for next year with only 3 openings.

Student Senate approved the purchase of two basketball nets (outside).

Stress Free Night is scheduled for May 5.

The Student Showcases will be held May 3 in the Student Leadership Center. The Stuey Awards will be held in the Cappadonia Auditorium at 4:30 pm on May 4.

**ACT Update (Mr. Ronald Nasca)**

The ACT Conference is scheduled for Friday, September 30 through Sunday, October 2 at Woodcliff Hotel and Spa in Fairport, NY.

**9. Unfinished Business**

There was no Unfinished Business for discussion.

**10. New Business**

There was no New Business for discussion.

Mr. Donald Schrader III made the motion seconded by Mr. Ronald Nasca to adjourn the meeting. All approved. The meeting was adjourned at 6:43 p.m.

Recorded by:

Tammy Conrad  
Executive Assistant to the President